

Rules regulated

Continuation Sheet

LB File No
Current

1942-43

File No 111-41

ences

(98+99) Unpublished

ences

Serial Nos 123, 138
149, 150,
152 + 153

GENERAL AND REVENUE SECRETARIAT

Serial Nos Six

Part B for

Jan 1944

SUBJECT

Rules for constituting & regulating the
Provident Fund Scheme & the benefit
of the members of the Mysore Civil Service

Lt 150) To the P.P. of Mut Comd, Mysore
" Comptroller,
" Superintendent Brewery
No L 6552-4 of 31.12.43
Issues the above rules

14
26/2/44

Rules regulating the Local Bodies' Provident Fund

1580

Continuation Sheet

LB File No
Current No

of 42

Page 1

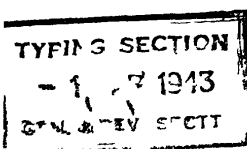
- Extract of orders of the Financial Secretary in para 16 of the notes in M1 file no 111-41-123 regarding Provident fund Scheme for the Sweepers and other non-pensionable employees of the Mysore City Municipality -
 1) para 16) The attention of the Municipality may be drawn to the remarks of the Comptroller in para 6 of his note. The Comptroller may also be requested to suggest a suitable draft as proposed by him in para 8 of his note and submit it for examination by Govt. (Intd) R 16642 (Pl. 42)

Para 27) This general question about which draft rules are now reco from the Comptroller may be worked up separately taking extracts from the notes of the Financial Secy's opinion at para 16 supra otherwise there would be confusion
 Intd G R 121242

Flag V

2 The draft Provident Fund Rules submitted by the Comptroller have been gone through and they are generally applicable to all the Local Bodies in the State. These rules and forms enclosed thereto are generally on the lines of the Rules regulating the State Provident Fund (a copy of the Rules is placed below)

3 Under Section 6 of the Provident Funds Act of 1916 (Act 1 of 1917) the benefit of



Flag D

Rules regulating the Local Bodies Provident

Continuation Sheet

LB File No
Current No

of 15801 Page 2

of the Provident Fund Scheme can be extended to the employees of local authority. These Rules may perhaps be adopted for the regulation of Provident Fund Scheme by the Local Bodies in the State (wherever it is taken up)

u The Law Section and the Financial Secretary may perhaps be consulted.

16/12/42 Secy The opinion of the Financial Secy may perhaps be obtained in regard to the suitability of the

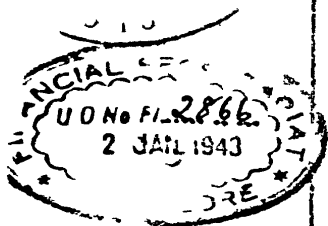
Copies of the Rules of the Provident Fund Scheme are being prepared for the employees of local Bodies (Municipal Boards including the 'Kang & Family' Board)

proposed draft rules in their application to the employees of local Bodies (Municipal Boards including the 'Kang & Family' Board)

Law Secy for 28/12/42

6) Cus 31-12-42
27/1/43

Fin Secy 17/1



7) The collector 11 111-41-123 may also be kindly put up

AD 19/1/43

Cus 19-1-43

pl emp 19/1/43

Law Secy 26/1/43

Cus 27-7-43

8) subd. The file is linked herewith

26/1/43

WD 1140-GPB-50 000-5-11-43

Fin Secy 17/1

(Flag 0)
FF73

Rules regulating The Local Board

Continuation Sheet

File No
Current No

1580 of 1960

Page

15800736

Page 42

15) & may be done

22-2-43

16) for approval

22-2-43

Number 2-55

17) 44

26-2-43

22-2-43

18) 30me

for 1-43

138

To the Det, Cyp mcl, My son

NO 28810 & 3-3-43

Requests him to & forward the

opinion of the mcl in the matter.

To the Det, Cyp mcl

NO 28811 & 3-3-43

forwards a copy of the above.

Letter NO 165-23-72/42 & 26-7-43 &

from the Det, Cyp mcl, My son, forward

for approval a set of draft rules as

finally approved to letter with the forms

& the forms prescribed thereto.

19) ruled a set of rules as suggested by

the 26 set sent to the Det, Cyp mcl

cl, My son in has not been returned

20) ruled with a draft letter for appl

48

21) 30me

Issued NO 2/454 & 4/8/43 118/103

OFFICE OF THE SECRETARY
FSG & PH
Date 22 2 43
No 6772

TYPING SECTION
2 AUG 1949
GRI & REV SECT

736 $\sqrt{998}$ 25

Continuation Sheet *me*

File No
Current No

of

Page

8

Letter No 165 23-92/42 88-8-43 from
the Dist. Cmp. ml cl, Mysore returning
the enclosures as called for.

22) subd by appd, the file will be sent
to the Comptroller who officially ~~for~~
advise whether the rules ^{the forms} are in order
& may be approved

WLB
21/8
Jdy

23) A will be done in the first
instance

Law Dept from
21/8/43

cus
23-6-43

24) forwarded with compliments
to the Comptroller to
the Comptroller for favour of
remarks

By order
M. S. Channarayana

Director of Law

No 224/spl dated 10/9/43 ^{WLB} 24/8 Law Dept

U O No 108/C L.A.D. Dated, the 8th September 1943

UJC

25) Returned with compliments --

26) The revised set of Rules and Forms, as now framed by the
Municipal Council are in order, and may be approved by
Government

M. S. Channarayana

COMPTROLLER

6/9/43

cus
10-9-43

998
L

ml

27) Filed with a draft Rs for appl
 21/9
 28) pl bring up for notice
 for 21/9/43

29) The draft rules may not be sent to the
 Advocate General in Mysore for opinion
 if they are legally suitable

Law Secy) R
 21/9/43

Hono. No. 22.0 No 102/43 D 23 442

30) Forwarded with copy to the
 Advocate General in Mysore for
 forwarding of the rules is suitable &
 if the rules are also ~~there~~ legal
 they be approved

B O
 from chairman

In Sept 1943

28/1/43 Law Dept

31) Scrutinized & necessary corrections only made in the draft
 C.L. Dept 27/9/43

27-9-43

32) The draft rules may be approved.
 They have been agreed to by the Commission
 & legally scrutinized by the Advocate
 General in Mysore.

33) After the rules come, action
 will be taken to make the provisions of
 the Provident Fund Act of 1916 (Act 18 of 1916)
 applicable to the employees of the Mysore

2173
 GOVT OF MYSORE

No. 209/43-44
 23-9-43

No. 209
 43-44
 27-9-43
 SECY LAW DEPT
 34.93
 GOVT OF MYSORE

P. 7 - Rules ^{for the benefit of} Sweepers & Scavenger
 & other non-personable employees of the Mysore
 File No 998 of 42-43 Page 1 of 1

city 24th by note in W. 22d
as provided under sub 7 of the Land
Act so that the benefits of non-payment
and exemption from attachment by the civil
Crests may be extended to this fund also
(vide slip 11)

34) $\frac{1}{2} \text{ ft}$ for appl

Lawry An
27/9/43

3) The rules are in order
It may be improved

Marked 255

27-573
27/9 hrs.

3 10 6 3

Cms
B-1043

Issue
Lipid

OFFICE OF THE MINISTER

FB) L S G & P H

Date 28 9 63

24-9153

150 To the President, Vice President, and
the Comptroller.

Mr. Export Cont Printing
No. R. 6552-4 D 31/12/43

Approves of the Rules
& forms:

Letter no P.C 590 D/13-1-44 from the Secy Press Committee, Bangalore, stating that a set of common forms prepared for other depts of Govt have been sent to the Dct, Cif, and C.E. Mysore to see whether they are suitable & that the printing of separate forms will be kept in abeyance till the ^{final} question of making use of the common forms is decided.

11. Submitted for General Receipt of further

reply. With the awaited This is a suggestion made in the interest of economy in the use of forms. Law secy for 26/1/44

Cus
25-1-44

Letter no 465-23-92/42 D/19-1-44 from the Dct, Cif, and C.E. Mysore, forwarding a copy of his letter to the Secy Press Committee, Bangalore in the matter of printing of the forms & requesting that the Press Committee may be advised to print & supply the needed forms.

Submitted with a draft letter for appl.

11/2
26/1

The President, Mysore C.E. is not willing to use the forms which are in use in other departments. He has therefore written to the Secretary of the Press Committee to print further 40

in order to orders whether ⁸⁸✓

it is ~~not~~ necessary
to get the enclosures
to the 10 typed

WKS
4/10.

yes please
for
4/1 x 100

to use on the 10th
by 1st in their order
1 2 4 3. This may perhaps

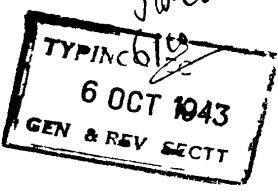
Staff letter to the Supdt,
eg Mess committee
for off

Lawson for
26/11/44

Ans 26-244

Griffin
26/11/44

Typing section
148 - 8rs
JWH



typed

South Press Committee

153 of 27-1-44

arrangements

1/8 6/2 may be made for Printing & supplying
the forms.

Continuation Sheet

File No.
Current No.

of

1580 ✓
OFFICE OF THE COMPTROLLER TO THE GOVERNMENT
OF HIS HIGHNESS THE MAHARAJA OF MYSORE

Bangalore, dated 8th September 1942

No 120/C LAD /Enc 2

From M Shamanna, Esq., M.A.,

~~XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX~~

Offg Comptroller to the Government of

His Highness the Maharaja of Mysore

BANGALORE

C. Narayanaswamy Naidu, Esq., B.A., B.L.,
Secretary to Government of Mysore,
Law Department,
Bangalore

Sir,

With reference to your letter No L.650/Ml 111-41 dated 17-7-1942,
I have the honour to forward herewith for the consideration and orders
of Government a set of draft rules of the Provident Fund Scheme --
generally applicable to all the Local Bodies in the State

The Provisions of the Provident Fund Act of 1916 (Act IX of 1917)
may be made applicable by Government to the "Mysore Local Bodies Pro-
vident Fund" by notification in the Official Gazette as provided
under Rule 6 of the said Act so that the benefits of nominations and
exemptions from attachment by Civil Courts may be executed to this
Fund also.

I have the honour to be
Sir,
Your most obedient servant,

C. Narayanaswamy Naidu
Comptroller absent from
496 1st Dec 1942

Draft Rules regulating the ^{Local Bodies} Municipal Provident Fund

1 Name of the Fund - The Fund shall be called 'The Mysore Local Bodies Provident Fund' of the particular Municipality or District Board including the Kolar Gold Field Sanitary Board which may extend the benefits of these Rules to its employees by framing suitable bye-laws thereunder and getting them sanctioned by Government

2 Extent - It extends to all the Municipalities and District Boards in the State including the Kolar Gold Field Sanitary Board

3 Commencement - It shall come into operation from 1st ~~January~~^{July} 1943 or such other date as Government may order extending the benefits of these rules to the employees of any particular Local Body

4 Definition - In these rules the term "Local Body" means and includes those to which the benefits of Provident Fund in accordance with these rules may, with previous sanction of Government, ^{be} extended from time to time. The names of Local Bodies^{ies} to which the benefits of these rules are so extended may be brought on the Annexure "A" hereto appended

(1) "The Local Bodies Provident Fund" means and includes the subscriptions recovered from members, the contributions paid by the Local Bodies thereon credited and accrued, and other amounts if any that may from time to time be credited thereto

(11) "Managing Committee" is the Committee constituted as per Rule 12 infra in whom the administration of the Fund shall for the time being vest

(111) "Member" means and includes every wholetime employee of ^a Local Body declared to be entitled to the benefits of and permitted to subscribe to Provident Fund under these rules and who is not eligible for pension

(iv) 'Salary' includes besides substantive pay the acting and Personal Allowances

(v) "Employee" means and includes every sweeper saavenger or other wholetime ~~menial~~ menial employee of a Local Body to whom these rules are declared applicable by Government and who is not entitled to any pension

Note - It shall not include those who are merely employed on probation or whose salary is paid by commission or in consideration of part time work only and those who though paid monthly do not fall under the category of "whole-time employees" such as 'Cartmen' who work only under a system of contract to supply a cart, a driver and a pair of bullocks for the discharge of work and are paid fixed sums monthly for supplies made and services rendered

✓ 5 Object of the Fund - The object of the Fund is to enable the employees of the Local Body to which the benefits of these rules are extended to make suitable provision for themselves and their families.

✓ 6 Membership - Every person employed by the Local Body as a wholetime sweeper, scavenger or such other wholetime menial servant who being not eligible under the existing rules for the time being to any pension, is eligible to the benefits of these rules, and shall, as a condition of his service, become a member of the Fund and shall continue to do so till the date of the termination of his services under the Rule 14 infra provided that no person who has not put in the required period of approved service (to be specified by each Local Body adopting these rules) shall be deemed to be entitled to become a member

7 Rate of subscription - The monthly rate of subscription shall not be less than half anna nor more than one anna in the Rupee corresponding to

$3\frac{1}{8}$ and $6\frac{1}{4}$ per cent respectively and shall remain fixed throughout the year, that is to say it shall not be variable later on during the year on account of any increase or decrease in the rate of salary of the employee, such decrease or increase in the salary necessitating alteration of the rate of subscription shall be taken into account only at the commencement of the next financial year. In calculating the subscription payable, fractions below six pies shall be omitted and half anna and above shall be reckoned as one anna.

8 Contribution -

The Local Body which extends the benefits of these rules to its employees under sanction of Government shall contribute on behalf of each member a sum equal to one half of the members subscription provided that the amount so contributed shall be calculated to the nearest anna i.e., fractions below six pies being omitted and half anna and above being reckoned as one anna.

9 The subscription recovered each month by deduction from the pay of the Members in accordance with these rules shall be paid by the Local Body along with its own contribution into the nearest Government Treasury with which the Municipality banks by means of a Crossed Cheque drawn in favour of the Treasury Officer for being credited by necessary Transfer Adjustment to a single Savings Bank Account specially opened therefor. In order that the transactions of the Fund may be incorporated in the Cash Accounts of the concerned Municipality and the total amount at credit of the Fund on any date may be readily ascertained, the amount so paid shall be adjusted in the accounts of the Municipality by credit to a distinct head styled

"The Local ^{Bodies'} Provident Fund" by contra debit to another distinct head "The Local Bodies Provident Fund Investment" opened on the Receipt and Payment sides respectively under the Public Debt Heads All interest realised every year on the Savings Bank Account and re-invested should be similarly adjusted in accounts The amount at credit of this account shall not form part of the ^{Local Bodies'} ~~municipal~~ Cash Balances and shall not be utilised for any purposes other than those provided for under these rules

The Administration Head of the Local Body concerned will issue separate Pass Books in Form No to each member in which he will note under ~~this head~~ dated initials, the amount of subscription recovered by deduction from the Pay Bill, the amount of contribution allowed by the ^{Local Body} ~~municipality~~ and the interest allowed thereon annually A local audit of the account maintained by the Managing Committee shall be conducted by the staff deputed by the Comptroller when the correctness of the individual accounts and their agreement with the Deposit Account in the Savings Bank will be verified

10 No member shall be allowed to contribute to the Fund during the period he is placed under suspension or absent on leave without allowances nor shall any contribution be made by the Local Body for such periods of suspension or leave without pay

11 On the 1st July of the year following the date with effect from which these rules are brought into force in any Local Body and thereafter on the 1st July of every year, interest at the rate allowed on Government Savings Bank Deposits or such other rate as may be approved by Government from time to time shall be allowed on the amount at credit of every employee's ^A account including contributions made thereto by the Local ^{Body} ~~Board~~

12 The General Administration of the Fund shall vest with the Managing Committee consisting of not less than three members excluding the President of the Local Body, to be elected among themselves. The President of the concerned Local Body shall be the Ex Officio Chairman of the Managing Committee.

13 No member shall be allowed to withdraw any portion of the Fund at his credit while he is in service except as provided for in Rule 21 infra.

14 A member who is permitted to retire after an approved service of not less than 10 years or whose services are terminated at any time by the Local ^{Body} ~~Board~~ for any reason and for no fault of the member himself will be entitled on retirement or on termination of his services to receive his own subscription as well as the contribution made on his behalf by the Local ^{Body} ~~Board~~ with the accumulated interest till the date of retirement or termination of his services.

(11) Termination of the services of a member due to death, ill-health or permanent incapacity for further services occurring at any time will entitle him or his legal heirs to the full benefit of the Provident Fund as in Clause (1), provided the death or ill-health or incapacity for further service is not due to the misconduct, negligence or intemperate habits of the member himself in which case the Managing Committee may withhold or reduce to any extent the Local Body's contribution,

(111) In case of termination of services of a member otherwise than as provided for in Clauses (1) and (11) supra i.e., resignation, dismissal for dishonesty or misconduct, incompetence etc., a member will be entitled to get back only his own subscription together with interest thereon accrued upto the date of resignation or dismissal or removal from service.

(1v) In the case of voluntary retirement after

5 years and before the completion of 10 years approved service, an employee will be entitled to receive his own contribution and half the contribution made on his behalf by the Local Body both accumulated at compound interest

15 In the event of a member's death before the Fund at his credit has been paid to him, it shall at any time after a period of six weeks or any other period to be fixed by each Local Body has elapsed from the date of his death become payable to

- (i) His registered Nominee or nominees &
- (ii) His legal heirs in cases where no such nomination has been made

16 On opening an account in the Fund each subscriber shall furnish to the Managing Committee a certificate in the prescribed form giving the names of one or more members of his family to whom, he desires that in the event of his death, the whole or any portion of the amount due to him from the Fund shall be paid and he may at any time revise the certificate and all certificates in force shall be duly registered by the Committee in a register kept for the purpose. A subscriber shall be at liberty to nominate any member or members of his family whether his heirs or not, who in the event of his death shall receive the amount due under the rules provided that in case more than one person is nominated the proportion in which the amount is to be divided among them should be specified and provided also that where the nominee is a minor, a guardian who may receive the money on behalf of such minor shall also be appointed. A subscriber shall be at liberty to change his nominee or nominees as often as he pleases but only the person or persons last registered in the books of the Committee shall be recognised for purposes of this Fund

Note - "Family" for the purposes of the above rule means and includes a member's wife or husband if a female member, his or her legitimate children, father and mother dependent upon him or her for support

✓17 No nominations not made in accordance with rule 16 above shall be recognised by the Managing Committee nor shall it be binding on them

✓18 When a member whose services have been once terminated is re-employed, he shall be considered to have begun his service afresh and the benefits of these rules shall not extend to the previous period of his service

19 On the termination of the services of a member due to death or other causes as provided for in these rules his Provident Fund Account shall be closed and a notice given to the member or his nominee or nominees his heirs or representatives in writing within a month from the ~~death of~~ date of termination of his services stating the amount at his credit and the interest on the balance at credit of a member whose account has been closed shall cease to accrue from the date of such written notice or the date of expiry of one month from the date of termination of services whichever is earlier Unless the amount at his credit be arranged to be drawn by him or by his nominees or his heirs or representations within three years or such other period the Managing Committee may fix from the date of the written notice the amount shall become "lapsed" and shall thereupon be withdrawn from the Provident Fund Account and credited to the Local Fund as a Miscellaneous Receipt provided that the Managing Committee shall have power to refund the amount with the sanction of the Local Body to the member or his representatives entitled to receive it under the rules an application therefor having been made at any time thereafter. On an amount being thus withdrawn from the Provident Fund Account it shall be entered in a "Lapsed Account Register" in which subsequent repayments shall be noted to avoid double payment

20 The Local Body to which the benefits of these

rules may be extended from time to time reserves to itself the power to alter, rescind, add or modify with the previous approval of Government from time to time all or any of the rules and all amendments or alterations etc so made shall be binding on all the members

21 When the pecuniary circumstances of the ^a subscriber warrant ~~it~~ a temporary advance not exceeding three months' pay, may be allowed from the sum subscribed by the subscriber at the discretion of the Managing Committee

1) To pay expenses incurred in connection with ^{marriage or} illness ^{or death} of the subscriber or a member of his family, may be recognised as a legitimate occasion for advance

Advances will be recovered at the discretion of the Managing Committee in not less than 12 not more than 24 monthly instalments. A subscriber may however at his option make payment in less than 12 instalments or may repay two or more instalments at the same time. Recoveries will be made monthly commencing from the first payment of a full month's salary after the advance is granted, but no recovery will be made from the subscriber while he is on leave of any kind. The instalments will be paid by compulsory deductions from salary and will be in addition to the usual subscription

Continued
6

Appendix 'A'

List of Local Bodies referred to in Rule 4 and approved
by Government from time to time

Names of Local Bodies	Reference to Government Order No.
-----------------------------	---

Subsidiary Rules.

1. The following accounts and books will be maintained
by each institution.

1 Register of subscribers	Form No.1
2 Personal Ledger of subscribers	" 2
3. Register of Nominations	" 3
4. Monthly Accounts	" 4

2. Applications for admission to the Fund should be in
form No.5 and on a member being admitted thereto a certificate
of eligibility in form No.6 should be issued

3. Every member should be required to give a declaration
of nomination in Form No 7 immediately on his being admitted
to the Fund

4 Monthly subscriptions and the corresponding contribution
allowed by the Local Body should be recorded in the Personal
Ledgers immediately after the pay of the subscriber is dis-
bursed to him The aggregate of such subscriptions and con-
tributions should be remitted to the Savings Bank at the
nearest Government Treasury (vide rule 9 above) for credit to
a separate account to be headed "Local ^{Body} Provident Fund
Account of District-Board/Municipality"

The President of the Local Body concerned should while newly-
opening such an account authorise the Treasury Officer in
writing not to permit withdrawals without the countersignature
of the Chairman of the Managing Committee in whom the
general Administration of the Fund vests (vide rule 12-supra)

5 From the Personal Ledger the monthly account should

be compiled and transmitted to the Comptroller (Local Audit Officer) along with the monthly cash account for check in his office and during local audit It will be incumbent on the Comptroller (Local Audit Officer) to examine in detail the accounts of the Fund maintained by the Institution at the time of the annual audits or inspections of the accounts of the Institution and see that the amounts shown in the monthly accounts as having been remitted to the treasury are actually done so by reference to the Savings Bank Pass Book He will also get from the mebers their pass Books and see that the amounts credited therein correspond to those shown in the monthly accounts.

6 No withdrawals from the Savings Bank account will be admitted unless in the case of temporary advances the monthly account of the Local Body is supported by the application for temporary advances sanctioned by the Managing Committee ~~be~~ in Form No.10 and in the case of final withdrawals for payment to discharge subscribers or their nominees or ~~heirs~~ heirs the montly account is supported by (a) applications for final withdrawals sanctioned and drawn in Form No.8 (b) pass books discharged (Form No.9) and (c) Eligibility Certificate (Form No 6)

Ganharalan
7 9 42
Comptroller
4 9 42

L B P F 1

Mysore Local Bodies' Provident Fund.

Register of subscribers

Name of institution

Account No	Name of subscriber	Designation	Date of com- mencement of service	Present salary	Month & date of admission to the Fund	Account No allotted	Reference to Nomina- tion regis- ter	Particulars of ter- mination of service and discharge of claim
1	2	3	4	5	6	7	8	9

Mysore Local Bodies' Provident Fund

Authority for eligibility

Personal Ledger

Member's name

Date of admission

Month and date	Amount of subscription	Amount of contribution	Totals of columns 2 & 3	Amount of temporary advance given	Repayment of advance	Balance at credit after each transaction	Interest on monthly balances	Remarks with initials
1	2	3	4	5	6	7	8	9
July August September October November December January February March April May June					Opg Bal			
Total								
1 Interest on monthly balance Closing balance at credit at the end of the year								

Note - (1) Column 9 should be initialled simultaneously with the Pass Book issued to the Member

(2) The interest should be entered annually in the Subscriber's Pass Book after the same is recorded in the Treasury Pass Book by the Treasury

(3) Interest should not be allowed on the amounts of subscriptions and contributions not actually credited in the Pass Book on or before the 4th of any calendar month. In such cases the interest allowed in the previous month need alone be entered in column 8

(4) The personal ledger account number once given to a member should on no account be altered by the institution for the same number allotted to any other member of the Institution, when once it is closed

L.B.P.F.No.3

Mysore Local Bodies' Provident Fund

Register of Nominations.

Name of institution

Sl No	Name of subscribers	Account No	Names and particulars of nominees.	Whether the nominees major or minor	If minor date of birth	Share payable to nominee	Name and address of the person to whom minor's share is payable	Revocation of nomination or discharge of claims.
1	2	3	4	5	6	7	8	9

Note - 1 To be maintained both by the Head of institution concerned

2 Column 9 should be carefully filled in with reference to the document by which revocation or discharge of claim is effected

3 Enter personal ledger account No in column 3

L.B.P F.No 4

Mysore Local Bodies' Provident Fund

Monthly account of

Municipality/District Board

for the month of

Total No of subscribers	Personal ledger account No.	Opening balance at credit	Subscrip- tion for the month	Contribu- tion for the month	Total of 3, 4 & 5	Advance made during the month	Advance repaid during the month	Balance at end of month(6+ 7-8)	Interest for the year	Total with interest (9+10)	Remarks explana- tory of column 7 with note of sanc- tion & terms of repayment
1	2	3	4	5	6	7	8	9	10	11	12
		Rs a	Rs a	Rs a	Rs a	Rs a	Rs a	Rs a	Rs a	Rs a	

Total

Certified that the total of the amounts in columns 4 and 5 was remitted to the Treasury on _____ and the amount in column 6 agrees with the savings bank pass book balance. Certified also that the total of the items in column 10 agrees with the interest allowed by the Treasury, the excess derived from the latter being also distributed pro rate

Certified that the sum of Rupees _____
Treasury and credited to C No _____

(in words) referred to above i e , total of columns 4 & 5 was received in the
dated _____

Signature of the Head of the Institution

Signature of the Treasury Officer

Forwarded to the Assistant Comptroller, Local Audit Circle

Signature and designation of the Head
of the Institution

Note - Columns 1,2 and 3 should be filled in even when the members are on leave and do not subscribe during the month, noting the fact against their names

Column 10 should be filled (when the Treasury allows interest) once a year
(To be prepared in duplicate, one copy being retained by the institution and the other sent to the Assistant Comptroller of the concerned Local Audit Circle on or before the 10th of each month).

L.B.P.F.No 5

Mysore Local Bodies' Provident Fund

(Application for admission)

Name of Institution

Name of incumbent	Designation	Date of commencement of service	Present rate of pay.	Permanent or temporary	Account No. allotted by the Institution.
1	2	3	4	5	6

I agree to be bound by all the rules of the fund and any alteration that may be made in them from time to time

Date
Station

Signature of applicant

He has been admitted to the Fund as per eligibility certificate dated _____ issued by _____ and
filed in the institution

Rs The amount of the first monthly subscription and contribution payable by the Institution was included in the sum of
credited to Savings Bank Account No _____ on _____

Date

Signature of Head of Institution

L.B.P F.No 6

Mysore Local Bodies' Provident Fund

(Certificate of Eligibility for admission)

Certified that _____ son of _____
is at present employed as a full time _____
in the District Board / Municipality of _____ at _____
and holds a substantive appointment (or
a temporary appointment lasting for not less than _____ years) on
Rs _____ per month and that he is eligible for admission as
a compulsory (or optional) subscriber under the Rules, he having
entered the service of the institution on _____

Station
Date

Signature and designation of the
* Officer granting the certifi-
cate

Admitted, account No allotted being _____

Station
Date

Signature of the Head of the
Institution

Note - 1 Subscription and contributions made prior to the date of
the certificate will not be taken into account for purposes
of Local Body's share of contribution

Note - 2 This certificate should be preserved by the institution and
attached to the application claiming the Local Body's
share of the contribution at the termination of the
subscriber's service in the institution

=====

L.B.P.F.No 7

Lysore Local Bodies' Provident Fund.

(Declaration of Nomination)

I, the undersigned, subscriber to the Local Bodies Provident Fund Account No _____ in the District Board / Municipality of _____ at _____ Hereby declare that in the event of my death, the following persons shall be entitled to receive payment of the amount due to me from the Fund Account, and the Local Body's share of contribution due thereon in the proportion noted against their names and make this my will so far as the said amounts are concerned

I also declare that the amount payable to the minors shall during their minority be paid to the persons named -

Name & address of the nominee	Whether major or minor	If minor date of birth	Share payable	Name & address of the person to whom share of the minor is payable	Parentage of the nominee
1	2	3	4	5	6

The previous assignment made in my declaration dated _____ stands hereby revoked

Two witnesses

Signature (1)

Address -

Signature (2)

Address

Station

Station

Signature of subscriber

Date

Registered in the Register of nomination

Signature of Head of Institution

Date

(to be prepared in duplicate one copy being given to the subscriber after registering it and the other to be retained by the Institution)

=====

L.B.P.F.No 8

Mysore Local Bodies' Provident Fund Withdrawals

To

The Managing Committee,
Local Bodies' Provident Fund,
District Board/Municipality

Sir,

Please pay me, us the amount to credit of my Local Bodies'
Provident Fund Account No (or the L B.P.F.Account No
dated) opened in the Institution

2 I/We note below particulars required and documents sent

3 My (our) receipt for the amounts is given ~~in~~ overleaf

The requisite particulars are given below -

- 1 Length of service
- 2 Date and cause of termination of service
- 3 Date of last subscription paid

4 Total amount of credit as per Pass Book

If the claim is from Subscriber's Nominee or Nominees

5 Nomination application appended if the claimant is not a
Nominee

6 Relationship of claimant to the deceased subscriber

7 Names of other heirs and their relationship to the deceased
subscriber

8 Grounds and documents on which the claim is based

9 Whether the claim of the applicant to any other estate of the
deceased subscriber has been established and accepted

If so, adduce proof of such acceptance

Date
Station

Signature and Designation

1 Memo No dated

Forwarded to the Chairman, Managing Committee (through
) The amount at credit of subscriber at the close of
the month 19 is Rs as shown in the
accounts of the institution for the month sent on
His case falls under Clause of para of the
Rules It may be paid to the claimant in full There are no other
preferential claims to the amount

Station

Signature and Designation

II Memo No dated

Sanctioned and retransmitted to the President,
District Board/Municipality for necessary
payment and adjustment being arranged for as detailed below -

= 2 =

To be paid in cash

Rs.

To be adjusted by Transfer credit for
reasons briefly noted below

Total

R.

Chairman of the Managing Committee

III Received from the Head of the Institution Rs

Stamp is the amount exceeds Rs 20/-

(a) Signature of the Subscriber
or Nominee or heirs

Space for Audit Enfacement
=====

L.B.P.F.No 9

Mysore Local Bodies' Provident Fund

Member's name		Pass Book		Name of institution			
Month and date	Amount of subscription	Amount of contribution	Total of columns 2 and 3	Amount of temporary advance	Amount of repayment of advance	Balance after each transaction	Initials with remarks if any
1	2	3	4	5	6	7	8
	Rs a	Rs a	Rs a	Rs a	Rs a	Rs a	

- Note - 1 Column 8 should be initialled by the Head of the institution immediately the transaction takes place and recorded in the ledger
2. Interest should be added annually in column 4 after the same is recorded in the Pass Book by the Treasury calculated as indicated in form L B.P.F.No 2
- 3 Against withdrawals in column 5, quote No and date of sanction, with terms of repayment

L.B P.F.No 10

Mysore Local Bodies' Provident Fund

Application for Provident Fund Advances

To

The Head of the Institution

Sir,

I request an advance of
Rs out of the amount subscribed by me and included in my
Local Bodies' Provident Fund Account No It is required
for the purpose of

(2) I shall bind myself to pay it in instalments of

Rs per month

(3) My receipt for the amount is given overleaf

(4) My pay is Rs per month

Date
Station

I
I

Signature of the subscriber
designation

Memo No dated

II Forwarded to the Chairman, Managing Committee

The advance asked for may be sanctioned

Signature of the President

III. Memo No dated

Sanctioned and retransmitted to the President
District Board/Municipality

Chairman, Managing Committee

IV Memo No dated

Intimated to the Head of the Institution through

Signature of the President

V Memo No dated

Forwarded to the Assistant Comptroller, Local Audit Circle,
with the intimation that the amount was drawn from the
District Taluk Treasury at out of the amount at the
credit of the Savings Bank Account No opened thereat

Signature of the Head of the
Institution

To be forwarded to the Assistant Comptroller with account of the
month in which the amount was drawn from the Treasury

Received from the Head of the institution

Station

Rs

(in words).

Stamp if necessary

Date

Comptroller
Deputy Comptroller

Signature of the subscriber

2

Appendix F G —1]

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

()
the 194

Date of issue

313

Signed by

Wm. G. B. B. B.

List of enclosures

Coded by

Examined by

Flag A

Section

ml

File No

111/41

Serial No

138

No 8810

To

The President, Mysore
City Milk, Mysore

Sir,

With reference to your letter

no 97 1946 dated
16/12/42 & in continuation
of this letter no 2350
1/11/41-99 23/12/41

re the President's
only applicable to the
sweepers & other municipal
employees of the city.

I am directed to forward
for approval a set of rules

suggested by the H Sect
 relating to the Hypocrite City ^{Hly} only
 and to request that the opening
 the H Cl maybe named & presented
 thereon ^{report very early} in the belief
 the forms & reports may
 be opened by the Hly in consultation
 with the Comptroller. Provision in
 the rules for the grant of advances is
 not considered necessary for the
 present

I have done

W.S.

Secy to Govt
 Law Dept

3/3/43

Memorandum 28811

copy me to the Comptroller

for info

B.S.

for

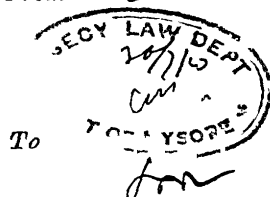
Secy to Govt
 Law Dept

No 15-23-92/42
Encl 10

OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL MYSORE

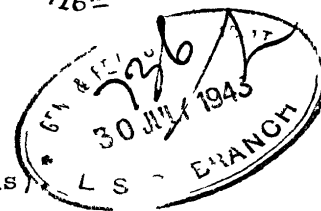
Dated 17th July 1943
26th

From



To

B S DACHIAVPNDRA RAO, ESQ, M A, (Hons),
PRESIDENT CITY MUNICIPAL COUNCIL
MYSORE



C Narayanaswamy Naidu, Esq, B A, B L,
Secretary to Government, Law Department,
Bangalore

Sir,

Subject - Rules regulating the Provident Fund Scheme for
the sweepers and other non-rensionable employees of the
Mysore City Municipality

=====

With reference to your letter No L 350 dated 13-7-1942 re
the above, I have the honour to state that the Municipal Council
in their meeting held on 31st July 1942 referred the above to the
Legal Committee for further modification, as suggested in your
letter. As the Committee did not consider the matter till February
1943, the same was placed before the Managing Committee on 15-2-43,
when they appointed a Sub Committee to go into the rules and this
was approved of by the Municipal Council in their resolution No 573
dated 2-3-1943

2 The Sub Committee after adopting the modifications pro-
posed in your letter, sent the draft rules as approved in their
meeting held on 6-7-1943. Further, they resolved that forms and
books may be adopted as contained in the Mysore Educational Grant-
in-Aid Provident Fund Rules. The Municipal Council in their re-
solution No 827 dated 12-7-1943 approved of the Committee's pro-
ceedings (copies enclosed)

I enclose herewith the draft rules as finally approved together
with forms and registers prescribed thereto. A sum of Rs 3500/-
is provided towards the Provident Fund Scheme under E2 & VII in the
proposed budget for the current year

I request you kindly to obtain early sanction of Government to
the proposed rules, so that it may be given effect to during the

I have the honour to be,

Sir,

Your most obedient servant,

B. nas kawanda
~~RESIDENT~~ 28/7

Proceedings of the Sub-Committee constituted for considering the draft rules for regulating the Provident Fund Scheme for the Sweepers and other Non-Pensionable employees of the Mysore City Municipality held in the Office Room of the Vice-President at 5 P M on Tuesday the 6th July 1943

Present - Mohamed Khalilulla, Esq, M A, LL B,
Vice-President (Chairman)

Members

Mr G Janardan Naidu

" # Chowdiah

The Revenue Officer was also present

The draft set of rules received back from the Municipal Council for reconsideration was read and the rules as appended hereto were duly passed by the Sub Committee for kind approval

It is also resolved that the forms and books as appended to the Mysore Government Educational Grant-in-aid Code may be adopted with suitable verbal alterations

Sd Mohamed Khalilulla,

Chairman

"COPY"

B. nashavendat
PRESIDENT

SVR

MYSORE CITY MUNICIPALITY

Proceedings of the Adjourned Special General Meeting
of the Mysore City Municipal Council held in the Municipality
Office on Monday the 12th July 1943 at 4-30 P M

PRESENT	B S RAGHAVENDRA RAO, Esq, M A, (Hons) President
2	Mohamed Khalilulla, Esq, M A, LL B, Vice-President
3	S Linganna, Esq
4	T S Rajagopala Iyengar, Esq, M.A, LL B,
5	T Narasimha Iyengar, Esq, B A, B L,
6	Mrs B Kameswaramma, B A,
7	M V Venkataramiah, Esq,
8	M S Nanjappa, Esq,
9	G R Rangaswamiah, Esq.,
10	G. Janardan Naidu, Esq,
11	Patna. Srinivasa Setty, Esq,
12	L R C Dasappa, Esq,
13	T. Venkataramiah, Esq,
14	T S Ali Khan, Esq,
15	Haji Mir Amiruddin Khuraishi, Esq,
16	Dr (Miss) A Grace Gillespie, M B, Ch B,
17	B L Maridandiah, Esq.,
18	F C Devaraj Urs, Esq,
ABSENT	19 P Sitaramiah, Esq, B A, LL B,
	20 U L Ramachandra Rao, Esq,
	21 Chowdiah, Esq,
	22 M K Linganna, Esq., B A, LL B,
	23 M C Mallappa, Esq,
	24 A. Krishna Murthy, Esq,
	25 A N Suryanarayana Rao, Esq,
	26 N. Rajagopala Iyengar, Esq, B A, B L,
	27 Agaram Rangiah, Esq,
	28 B Narayanaswamy, Esq, B A, B L,
	29 T Mariappa, Esq, B A, LL B,
	30 F P Nanjappa, Esq,
	31 Dr A J Rani, L M & S,

Deferred subject No 827 Proceedings of the Committee appointed
in Council Resolution No 573, dated 2-3-1943, to go into the
draft rules regulating the Provident fund scheme for sweepers,
etc, and to modify on the lines contained in the Law Secretary's
letter No 350 dated 13-7-1942 The rules as approved of by the
Committee are placed before the Municipal Council, for approval

"APPROVED "

Sd B S Raghavendra Rao,
President,
City Municipal Council,
Mysore

"Copy"

B. S. Raghavendra Rao
PRESIDENT

ENR

To: L 1454 dt 4/8/43
The Oct, Cif ml cl, Mysore
Sir,

With reference to your letter no
465-23-92/42 dt 26-7-43 forwarding for
approval the draft rules regulating the
Provident Fund Scheme for the Sweepers
& other non-pensionable employees of the
Mysore Cif ml cl, I am directed to request
that the set of rules suggested by the
7th Sectt^y sent to you with this

Office letter no L 8810/ml III dt 1-3-43
dt 3-3-43 my be kind of return
I have etc

Yours

For say to bank
Ran Sefit

3/8

GRS III-3]

ROUTINE NOTES

[To be used only for notes, requisitions, etc , not intended for permanent record]

Vo 15-23-92/42

Encl

111-41-149
OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL MYSORE

Date 7th August 1943

From

B S RAGHAVENDRA RAO, Esq, M A (Hons),

PRESIDENT, CITY MUNICIPAL COUNCIL,

MYSORE

To

SEC. L. Narayanaswamy Naidu, Esq, B A., B L.,

Secretary to Government, Law Department,
Bangalore

Sir,

Re Provident Fund Rules for Sweepers etc.

With reference to your letter No L.1454/M1 dated
4th August 1943 regarding the above, I have the honour to
forward herewith as required therein, the set of Rules
suggested by the Financial Secretariat, in original

I have the honour to be,

Sir,

Your most obedient servant,

B S Raghavendra Rao

PRESIDENT

KSR

GRS III-3]

[to be used only for notes, recd]

ANNEXURE "A"

(1) Rule 2(a). With a view to render this rule more clear the words "credited and accrued" after the word "thereon" and the words "from time to time" after the word "may" occurring in line 4, may be added.

(11) Rule 2(b). This rule may be amplified as follows -
" 'Member' means and includes every wholetime employee of the Municipality declared to be entitled to the benefits of and permitted to subscribe to this Fund".

(111) Rule 2(d). The figure "21" occurring in line one of this rule has to be substituted by "19" as it is the rule bearing the latter number that deals with the constitution of the Committee

(iv) Rule 2(e). The words "or pay" occurring in line one have to be omitted as the word "salary" includes "pay" also. As "Salary" includes Personal Allowance as per rules in Mysore Service Regulations the definition of the word requires to be modified as under

"Salary - Salary includes besides substantive pay the acting and personal allowances but not House Rent, Tentage, Travelling Allowance whether daily, monthly or yearly, Duty or Deputation or overtime allowances".

(v) Rule 2(f). The word "Cartman" included in this rule has to be omitted for reasons stated in para 2 of the U O. reply and the rule requires to be revised as follows for the sake of clearness.

"Employees - Employee means and includes every sweeper, scavenger or other wholetime menial employee of the Municipality who is not entitled to any pension and to whom the benefit of the fund may in accordance with these rules be declared as applicable by the Committee, but shall not include those who are merely employed on probation or whose salary is paid by commission".

2

- (vi) Rule 3. This rule may be revised as follows after omitting for reasons stated against item (v) above the word "cartman" included in it, in order that it may be rendered more ~~lx~~ clear "Every person employed by the Municipality as a wholetime sweeper, scavenger, or such other wholetime servant or menial who being not eligible under the existing rules to pension, may be declared to be eligible to the benefits of these rules, shall, as a condition of his service, become a member of the Fund, and shall continue to be so, till the date of the termination of his services, under the rules 8 (a) or (b) infra, provided that no person who has not put in one year of approved service shall be deemed to be entitled to become a member".
- (vii) Rule 4. The following may be substituted for the existing rule which is not clear "No member shall be allowed to withdraw any portion of the Fund at his credit while he is in service".
- (viii) Rule 5. The word "time" occurring in line one may be substituted by the word "date". The word "pay" has to be substituted by the word "salary" wherever it occurs to be in conformity with rule 2 (e) above. The following clause may be added at the end of the rule to make it more clear "xx i.e. fractions below six pies being omitted and half-anna and above being reckoned as one anna".
- (ix) Rule 6. The words "To the Fund of each Member" occurring in line one may be replaced by the words "on behalf of each subscriber to the Fund" and for the words "half the amount subscribed by him" occurring in line two, the words "one half of his contribution" may be substituted. The words "as under rule 5" may be added at the end of the rule.
- (x) Rule 7. As the fund has to be invested in the Government Savings Bank System as per revised rule 18 below and as it is not known

known from what date these rules will be given effect to by Government this rule has to be modified as below "On the 1st July of the year following the date with effect from which these rules are brought into force and thereafter on 1st July of every year interest at the rate allowed on Government Savings Bank Deposits or such other rate as may be approved by Government shall be allowed on each employee's subscriptions as also on the contributions made thereto by the Municipality "

(xi) Rule 8 The words "including the contributions made on his behalf by the Municipality" after the word "member" occurring in line one to make the rule more explicit

(xii) Rule 8(a) The word "mistake" occurring in line 4 may be substituted by the word "misconduct" The words "retires" or "occurring in line one may be omitted and the words "permitted to retire" may be added between the words "or" and "after" occurring in line two, as the question of voluntary retirement does not arise in the case of menials.

Add the following clause at the end of the rule

"and provided also the Committee may withhold or reduce the Municipal contribution in case the ill-health or incapacity is due to the misconduct or negligence or intemperate habits of the member himself"

(xiii) Rule 9 The rule may be altered as follows to make it more clear and definite

"In the event of a member's death, before the Fund at his credit has been paid to him, it shall, at any time after a period of six weeks has elapsed, from the date of his death become payable to

- 1) His registered nominee or nominees and
- 2) his legal heirs in cases where no such nomination has been made In case of payments to the nominee registered in the Books of the Municipality the claim shall be deemed to be fully discharged as against any other person whatsoever and shall exonerate the Committee from all claims

Provided

Provided that the Committee may withhold ~~fx~~ or reduce the Municipal Contribution to any extent in case where the death is caused by the misconduct or negligence or intemperate habits of the member himself.

(xiv) Rule 10. For the words " person or persons" occurring in line 3 the words "member or members of his or her family" may be substituted and the proviso "provided that in case more than one person is nominated the proportion in which the amount is to be divided should also be specified and where any nominee is a minor a guardian who may receive money on behalf of the minor shall also be appointed" may be added at the end of the rule

A note to the following effect may also be added to this rule to make it clear

Note - Family for the purpose of the above rule means and includes a member's wife or husband if a female member, his or her legitimate children father and mother dependent upon him or her for support".

(xv) Rule 11 This rule is not necessary and may be omitted as it is suggested above (vide para 8 of the U O reply) that the Mysore City Municipal Provident Fund may be brought under the purview of the Provident Fund Regulation of 1916 so as to give it the benefit of exemption from attachment by Civil Courts the following may, however, be substituted for the existing rule

" No nominations not made in accordance with rule 10 shall be recognised by the Committee".

(xvi) Rule 12 A full stop may be put after the word "Fund" occurring in ~~the~~ line two and the remaining portion of the first ~~xxxxx~~ sentence may be deleted as the matter about nominations has been provided for in rule 11 above and those about transfer and assignment have been dealt with in the second sentence of the

draft rule
(xvii) Rule 13 The word "charges" occurring in line 2 may be

may be changed into "hold" and the words "to the Municipality" may be added after the word "due" occurring in line 3.

(xviii) Rule 14 This rule may be modified as under to make it more specific

"The Municipality reserves to itself the power to alter, rescind, add or modify with the previous approval of Government from time to time all or any of the rules and all amendments or alterations so made shall be binding on all the members"

(xix) Rule 15 This rule may be amplified as below

"No member shall be allowed to contribute to the fund during the period he is placed under suspension from service or absent on leave without allowances nor any contribution shall be made by the municipality for such periods of suspension or leave"

(xx) Rule 16 For the portion of the first sentence beginning with "the previous service" and ending with "this scheme" substitute the following " he shall be considered to have begun service afresh and the benefits of these rules shall not extend to the previous period of his service" and for the word "amount" occurring in line 7 of the rule the words "the Municipal Contribution" may be substituted

amended

✓(xxi) Rule 16 (a) The rule may be modified as under "on the termination of the services of a member due to death or other causes as provided for in these rules his Provident Fund Accounts shall be closed and a notice given to the member or his heirs or representatives in writing stating the amount at his credit and the interest on the balance at credit of a member whose account has been closed shall cease to accrue from the date of such written notice Unless the amount at his credit be arranged to be drawn by him or by his heirs or representatives within three years or such other period the Committee may fix from the date of the written notice, the amount shall become "lapsed" and shall thereupon be withdrawn from the Provident Fund Account and credited to the Municipal Fund as a Miscellaneous Receipt, provided that the Committee

Committee shall have power to refund the amount with the sanction of the Municipal Council to the member or his representatives entitled to receive it under the rules, an application therefore having been made at any time thereafter. On an amount being thus withdrawn from the Provident Fund Account it shall be entered in a "Lapsed Account Register" in which subsequent repayments shall be noted to avoid double payment"

(xx11) Rule 18 The Provident Fund is recovered every month by deduction in the Pay Bills and has therefore to be credited to "the Mysore City Municipal Provident Fund" every month. The amount along with the Municipal Contribution so credited should be deposited in the Mysore Government Savings Bank so as to enable it to earn a special rate of interest and to prevent its being spent for the ordinary purposes of the Municipality if mixed up with the municipal balance, either in the Treasury or in the Bank. The rule therefore requires to be amended as under

Rebain

"The subscription recovered each month by deduction from the pay of the members in accordance with the above rules shall be paid by the Municipal Council along with its ~~own~~ contribution into the nearest Government Treasury with which the Municipality banks by means of a crossed cheque drawn in favour of the Treasury Officer, for being credited by necessary transfer adjustment to a single Saving Bank Account specially opened therefor. In order that the transactions of the Fund may be incorporated in the Cash Accounts of the Municipality and the total amount at credit of the Fund on any date may be readily ascertained the amount so paid shall be adjusted in the accounts of the Municipality by credit to a distinct head styled "the Mysore City Municipal Provident Fund" per contra debit to another distinct head "The Mysore City Municipal Provident Fund Investment" opened on the Receipt and Payment sides respectively under the Public Debt Heads. All interest realised every year on the Savings Bank Account and reinvested should be similarly adjusted in accounts. The amount at credit of this account shall not form part of the Municipal Cash Balances and shall not be utilised for any purpose other than those provided for under these Rules

Rebain

The President of the Municipal Council will issue separate pass books to each member in which he will note under his dated initials the amount of subscription recovered by deduction from the pay bill the amount of contribution allowed by the Municipality and the interest allowed thereon annually. A concurrent audit of the accounts maintained by the Committee may be conducted by the staff deputed by the Comptroller when the correctness of the individual accounts and their agreement with the deposit account in the Savings Bank will be scrutinised "

Sd/-

For Comptroller

Law Dept

G R S App F VI-G 2]

SUBJECT

abd--

Diary No of letter replied to

General and Revenue Secretariat

()
the 194

Date of issue

31/12

194

Signed by

M. S. Rao

May this be—

- (i) printed?
- (ii) treated as a Standing Order?
- (iii) published in the Gazette English Part?
- (iv) translated?
- (v) placed at the disposal of the Press?
- (vi) published in the Gazette Kannada Part?

Section *ml*

File No *111-41*

Serial No *150*

Proceedings of the Government of
His Highness the Maharaja of Mysore

Read—Correspondence
ending with letter no
165-23-92/42 of 7-8-43
from the Olt, app ml cl,
Mysore, forwarding for
approval a set of Rules
for instituting &
regulating the Provident
Fund Scheme for the
benefit of the
sweepers & other non-
personable employees
of the Mysore app ml cl
app framed by the app
ml cl, Mysore, & the together
with the forms required
therefor.

2) No. 111-41 in 226 of 10-9-43
after completion to put forwarding
his remarks on the rules referred above

Order no 6552-4

order no

The Rules & the Forms
are approved and appended
to this order

for ^{am 9}
27 7
Supt. Genl
21/9 Law Dept

To The Secy, C. & M. C., Mysore ✓
The Comptroller ✓
to Superintendent, Public Works, Mysore

List of Enclosures

Copied by

Examined by

Rules Regulating the Provident Fund Scheme
for the Sweepers and other Non-Pensionable Employees
of the Mysore City Municipality

1 These rules may be called the Mysore City
Municipal Provident Fund Rules

2 In these rules, unless there be something re-
pugnant in the subject or context, —

The Fund
(a) ~~"Fund"~~ means and shall mean "The Mysore City
Municipal non-pensionable Employees' Provident Fund "
sanctioned in Government Order No Dated
and it shall be made up of subscriptions from the mem-
bers thereof, contributions by the Municipality and all
interests ~~thereon~~, credited and accrued, and such other
amounts as may, from time to time, be credited to this
~~fund~~ *fund account*

(b) "Member" means and includes every wholetime
employee of the Municipality declared to be entitled
to the benefits of, and permitted to subscribe to, ~~the~~ Fund

(c) "Municipality" means the Mysore City Municipality

(d) "Committee" means the Committee constituted
under, rule 18 infra, for the purpose of administering ~~the~~
Fund

in addition to
(e) "Salary" includes, ~~besides~~, substantive pay, the
acting and personal allowances but not house rent, tentage,
~~or~~ T A whether daily or monthly or yearly, ~~or~~ duty or de-
putation or over-time allowances

(f) "Employee" means and includes every sweeper,
scavenger, or other whole-time or other employee employed
by the Municipality who is not entitled to any pension
and to whom the benefit of the Fund may in accordance with
these rules be declared as applicable by the Committee but
shall not include those who are merely employed on probation
or whose salary is paid ~~by~~ *on a commission basis*

3 Every person employed by the Municipality as a
whole-time sweeper, scavenger, or such other whole-time ser-
vant ~~or~~ *or* ~~being~~ not eligible under the existing
rules to pension may be declared to be eligible to ~~the~~ *benefits*
of these rules, shall, as a condition of his service, become
a member of the Fund and shall continue to be so, till the
date of the termination of his services under ~~the~~ *rule* 8(a)
or (b) infra, provided that no person who has not put in
one year of approved service shall be ~~deemed to be~~ entitled
to become a member

m 4 No member shall be allowed to withdraw any portion
of ~~the~~ *fund* at his credit while he is in service

5 Commencing from the date these rules are brought into
force, every member shall subscribe to the Fund by authorising
in writing deduction from his salary every ~~month~~ *month* of a sum
equal to one anna in each rupee of pay drawn by him subject
to a minimum of four annas, fractions of an anna being round-
ed to the nearest anna, fractions below six pies being --
omitted and half anna and above being reckoned as one anna

6 The Municipality shall contribute on behalf of each
subscriber to the Fund a sum equal to one half of his contri-
bution, fractions of ~~an~~ *anna* being rounded to the nearest anna,
as under rule 5 supra

7 On the 1st July of the year, following the date from
which these rules are brought into force and thereafter on ~~the~~ *the*
1st July of every year, interest at the rate allowed on Govern-
ment Savings Bank Deposits or such other rate as may be --

approved by Government shall be allowed on each employee's subscriptions as also on the contributions made thereto by, the Municipality

8 The ~~Provident~~ ^{Pro}vident Fund at the credit of a member including the contributions made on his behalf by the Municipality becomes due and payable in full to the member ~~—~~

(a) When he is discharged due ^{on the score of} to ill-health, incapacitation, superannuation, or permitted to retire rendering 30 years of approved service, provided the ill-health or ~~incapacitation~~ ⁱⁿ is not due to his own misconduct or negligence, and provided also the Committee may withhold or reduce the Municipal contribution in case the ill-health or incapacity is due to the misconduct or negligence or intemperate habits of the member himself ~~x his being incapacitated~~

(b) When his services are terminated on account of reduction in establishment

(c) When a member is dismissed or his services are dispensed with for any reason except as provided for in these rules, he will be paid the full amount subscribed for by him together with any interest due thereon. But he will not be entitled to any portion of the Municipality's contribution or the interest of the same

(d) No member shall be allowed to contribute to the Fund during the period he is placed under suspension from service or ^{is} absent on leave without allowances nor any contribution ~~shall~~ be made by the Municipality for such periods of suspension or leave

9 In the event of a member's death before the fund at his credit has been paid to him, it shall, at any time after the period of six weeks has elapsed, from the date of his death, become payable to ~~—~~

(a) his registered ~~nominee~~ ^{nominee} or ~~nominees~~ ^{nominees}, or

(b) his legal heirs in case ~~where~~ ^{where} no such nomination has been made

In cases of payment to the nominee registered ^{as such} in the books of the Municipality, the claim shall be deemed to be fully discharged as against any other person whatsoever and shall exonerate the Committee from all claims

Provided that the Committee may withhold or reduce the Municipal contribution to any extent in cases where the death is caused by the misconduct or negligence or intemperate habits of the member himself

10 Every member shall, at the time of his commencing to subscribe to the Fund, nominate (in the form annexed to these rules) a member or member of his or her family to whom the amount standing to the credit of his or her account - shall be payable in the event of his death and may, ~~from~~ ^{from} time to time, revoke such nominations and make a fresh nomination with the approval of the Committee,

Provided that, in case more than one person is nominated, the proportion in which the amount is to be divided should also be specified and where any nominee is a minor, a guardian who may receive money on behalf of the minor shall also be ~~appointed~~ ^{named}

Note 'Family' for the purpose of the above rule means and includes a member's wife or husband, if a female member his or her legitimate children, father and mother dependent upon him or her for support

11 No nomination not made in accordance with rule 10 shall be recognised by the Committee

12(a) No advance or loan shall be granted for any purpose whatsoever on the security of the Provident Fund. No member shall be entitled to transfer or assign, whether by way of security or otherwise, ~~however~~, his share or interest in the funds or any part thereof. Any such transfer or assignment shall not be valid and the Committee shall not recognise, or be bound by notice of, any such transfer or assignment. ~~x is in any other manner whatsoever~~

(b) No creditor of the member other than the Municipality shall have any claim ~~on~~ ^{in any of the rules} any part of the amount of his fund.

13 Notwithstanding anything contained ^{in any of the rules} above, the Municipality shall, ~~however~~, have the first ^{lien} hold on the Provident Fund of any member for any money whatsoever due to the Municipality from such member.

14 The Municipality reserves itself the power to alter, rescind, add or modify, with the previous approval of Government, from time to time all or any of these and all amendments or alterations so made shall be binding on all the members.

15 If any member resigns from service, he will not be entitled to the Municipal contribution to the fund, and, in case of reemployment, he shall be considered to have begun service afresh and the benefits ~~x~~ of these rules shall not extend to the previous period of his service, unless ^{otherwise} otherwise decided by the Municipal Council.

Provided that the Municipal Council may, at its discretion, order payment of the whole or any part of the municipal contribution ordinarily liable to be forfeited under these rules.

(a) On the termination of the services of a member due to death or other causes provided for in these rules, his provident fund accounts shall be closed and a notice given to the member or his heirs or representatives in writing stating the amount at his credit, and the interest on the balance at credit of a member whose account has been closed, shall cease to accrue from the date of such written notice. Unless the amount at his credit be arranged to be drawn by him or by his heirs or representatives within three years or such other period the Committee may fix from the date of the written notice, the amount shall become 'lapsed' and shall thereupon be withdrawn from the Provident Fund account and credited to the Municipal Fund as a 'Miscellaneous Receipt', provided that the Committee shall have power to refund the amount with the sanction of the Municipal Council to the member or his representatives entitled to receive at under the rules, ^{an application therefor having been made at any time thereafter}. On an amount being thus withdrawn from the Provident Fund account, it shall be entered in a 'Lapsed Account Register' in which subsequent repayments shall be noted to avoid 'double payment'.

(b) If any dispute shall, at any time, arise between the Committee on the one hand and any member or ~~any~~ ^{his} heirs or representative, on the other hand, regarding these rules or any matter arising thereon or connected therewith an appeal shall lie to the Municipal Council whose decision shall be final.

~~x is the interpretation thereof~~

16 When a member is dismissed or his services are dispensed with for any reason except as provided for in these rules, he will be paid only the amount subscribed for by him together with any interest due thereon. But he ~~shall~~ will not be entitled to any portion of the Municipal contributions or the interest on the same.

17 The subscription recovered each month by deduction from the pay of the members in accordance with the above rules shall be paid by the Municipal Council along with its own contribution into the nearest Government Treasury with which the Municipality banks by means of a crossed cheque drawn in favour of the Treasury Officer, for being credited by necessary adjustment to a single Savings Bank Account specially opened therefor. In order that the transactions of the fund may be incorporated in the Cash Accounts of the Municipality and the total amount at credit of the ~~Fund may~~ on any date may be readily ascertained, the amount so paid shall be adjusted in the accounts of the Municipality by credit to a distinct head styled "The Mysore City Municipal Provident Fund" & per contra debit to another distinct head "The Mysore City Municipal Provident Fund Investment" opened on the receipt and payment sides respectively under the Public Debt Heads. All interest realised every year on the Savings Bank Accounts and reinvested should be similarly adjusted in accounts. The amount at credit of this account shall not form part of the Municipal Cash Balance and shall not be utilised for any purpose other than those provided for under these rules.

The President of the Municipal Council will issue separate pass books to each member, in which he will note under his initials with date, the amount of subscription recovered by deducting from the pay bill, the amount of contribution allowed by the Municipality and the interest allowed thereon annually. A concurrent audit of the accounts maintained by the Committee may be conducted by the staff deputed by the Comptroller when the correctness of the individual accounts and their agreement with the deposit account in the Savings Bank will be scrutinised.

18 The administration of the fund shall vest ⁱⁿ with a Committee consisting of the President of the Municipal Council, the Health Officer and 3 members elected annually by the Municipal Council from among themselves

19 As soon as possible after the close of each official year, a statement of ~~his~~^{each member's} account made up till the end of the preceding year shall be prepared and intimated to ~~every~~^{him} ~~member~~. The statement shall be taken as correct and true and shall be binding on the member unless any error therein is brought to the notice of the committee within one month of the date of its presentation ~~I got rectified~~

SNR)
8

~~Revised~~
Schulman & Murray
speeches made

~~Case~~ Chelone luna
A 6 27 9
45

Dr. Raghavendra R.
President

THE MYSORE CITY MUNICIPAL PROVIDENT FUND

5

Application for Admission

- 1 Name of Incumbent
- 2 Designation
- 3 Date of commencement of service
- 4 Present rate of salary,
- 5 Permanent or Temporary
- 6 Account No allotted

I agree to be bound by all the rules of the fund and any alteration that may be made in them from time to time Also they shall be binding upon my nominees and legal heirs

Date

Station

Signature of the applicant

He has been admitted to the fund as per Eligibility Certificate dated _____ issued by _____ and filed with this -- application

The amount of the first monthly subscription and the contribution payable by the Municipality was included in the sum of Rs ₹ _____ credited to Savings Bank account No _____ on _____

Date

Signature of Head of Office

(Certificate of Eligibility for Admission)

Certified that _____ son of _____ is at present employed as a full time _____ in the Mysore City Municipality and holds a substantive appointment and has put in one year approved service His salary is Rs _____ per month and that he is eligible for admission as a compulsory subscriber under the rules, he having entered the service of the Municipality on _____

Station

Date

Signature of Head of Office

THE MYSORE CITY MUNICIPAL PROVIDENT FUND

(Declaration of Nomination)

I, the undersigned, subscriber to the Mysore City Municipal Provident Fund account No _____ in the _____ section, hereby declare that in the event of my death, the following persons shall be entitled to receive payment of the Amount due to me from the fund account, and the Municipal share of contribution due thereon in the proportion noted against their names and make this my will so far as the said amounts are concerned

I also declare that the amount payable to the minors shall during their minority be paid to the persons named below -

1	2	3	4	5	6	7	8
Name and address of the nominee	Relationship with the subscriber	Whether major or minor	If minor, date of Birth	Share payable	Name and address of the person to whom share is to be paid on behalf of minor	Sex and percentage of person referred to in col 6	Remarks

The previous assignment made in my declaration dated _____ stands hereby revoked -

Witnesses

1

2

Signature of subscriber.

(Note address, Station and date)

Registered in the register of Nomination

Signature of Head of Office

(To be prepared in duplicate, one copy being given to the subscriber after registering it and one to be retained in the file of nomination application in the office)

Sl. No

dated

Sanctioned and retransmitted to Head Office

President,
City Municipal Council

III Received from the Head Office, Rs

Stamp if the amount exceeds Rs 20/-

Signature of the Subscriber
or Nominee or heirs

~~IV Received from the President, Mysore City Municipality, Rs
(in words)~~

~~Stamp, if the amount exceeds Rs 20/-~~

~~Signature of the subscriber
or his Nominee or Nominees or
heirs~~

REGISTER OF NOMINATIONS

Sl No	Name of subscribers	Account No	Names & particu- lars of no- minees	Whether the nominees ma- jor or minor	If minor, date of birth	Share payable to nominee	Name and address of the person to whom minor's share is payable	Revocation of nomination or discharge of claims.
1	2	3	4	5	6	7	8	9

- Note -
- 1 To be maintained both by the Head of Office
 - 2 Column 9 should be carefully filled in with reference to the document by which revocation or discharge of claim is effected
 - 3 Enter personal ledger account No in column 3

(M.C.M.P.F.1.3.)

REGISTER OF NOMINATIONS

M C M P 18 64

REGISTER OF SUBSCRIBERS

Account No	Name of subscriber	Designation	Date of commencement of service	Present salary	Month and date of admission to the fund	Account No allotted	Reference to Nomination - Register	Particulars of termination of service and discharge of claim
1	2	3	4	5	6	7	8	9

Note - This register is to be maintained by the Head of Office
In column 7, enter personal ledger account number

Member's name				Date of admission		
Month and date	Amount of subscription	Amount of contribution	Totals of cols 2 & 3	Balance at credit after each trans- action	Interest on monthly bal- -ances	Remarks with initials
July						
August						
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
Total						

Interest on monthly balance
Closing balance at credit at the end
of the year

8

Note - p 10

- ... should be initiated simultaneously with the loan book issued to the lenders.
- (2) The interest should be entered manually in the subscriber's loan book after the same is recorded in the Treasury book by the Treasury.
- (3) Interest should not be allowed the amounts of subscriptions and contributions not actually credited in the loan book on or before the 4th of any calendar month. In such cases the interest allowed in the previous month need alone be entered in 1.8
- (4) The personal ledger account number assigned to a lender should, on no account, be altered. Municipality, for the loan interest allotted to the lender of the Municipality, for the 1st of

h.

Member's name

~~1965-1966~~

Name of Institution

Month and Date	Amount of subscription	Amount of contribution	Total of cols 2 & 3	Balance after each transaction	Initials, with remarks if any
1	2	3	4	5	6

Rs a p

Rs a p

Rs a p

Rs a p

Note - 1 Col 3 should be initialled by the ^{head of the Section} ~~President, Mysore City Municipality~~ immediately the transaction takes place and recorded in the ledger

2 Interest should be added annually in col 4 after the same is recorded in the Pass Book by the Treasury calculated as indicated in form **MEM PPS**

C.F. 46]

No. PC 590
Encls.

GOVERNMENT OF MYSORE

OFFICE OF *Secretary*
Government Press Committee,

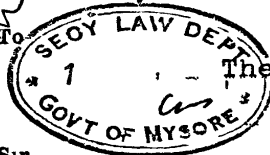
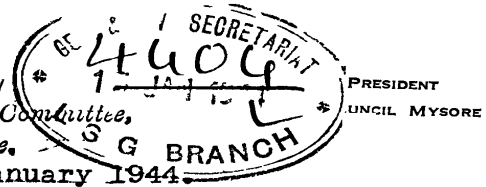
Bangalore.

Date 10th January 1944.

13th

The Secretary to Government,

Law Department, Bangalore



Sir

Sub - Introducing Provident Fund Scheme in the Mysore City Municipality for the benefit of the Non-pensionable Municipal Employees and prescribing certain registers and forms for maintaining the relative accounts

* * *

With reference to Government order No L 6552/M1 111-41-150, dated 31st Dec 1943, according sanction for introducing Provident Fund Scheme in the Mysore City Municipality and for the forms and registers required to be maintained in that connection, I have the honour to state that the Special Accounts Officer, Government Press Committee, who examined these forms and registers has stated that the common set of forms drawn up for use in some of the departments of Government and also in the Government Industrial Concerns may be made use of in the Mysore City Municipality also. By introducing common forms separate composing and separate printing are avoided, besides securing savings in the use of paper. A set of common forms referred to above has been separately forwarded to the President Municipal Council, Mysore City, with a request to kindly examine and intimate if the same cannot be made use of in his office.

In the above circumstances, the supply of the forms and registers prescribed for use in the office of the President, Municipal Council, Mysore, will be kept in abeyance till the question of making use of the ~~same~~ common forms in his office is decided.

I have the honour to be,
Sir,
Your most obedient servant,

Secretary
Secretary,
Press Committee

NK DRS

Drs

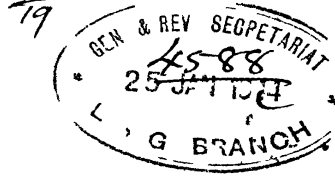
m KRS

No M5-23-92/42

Encl 1

OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL MYSORE

Dated 18th Jan. 44. 19



From *756* R. Ramachandra Rao Bhombore, Esq, B A ,
~~Ex. S. RAGHAVENDRA RAO Esq, M A, (Hons)~~

PRESIDENT CITY MUNICIPAL COUNCIL

MYSORE



C. Narayanaswamy Naidu, Esq, B A, B L ,
Secretary to Government, Law Department,
Bangalore

Sir,

Re Forms prescribed for introducing Provident Fund Scheme
in Mysore City Municipality

Adverting to letter No PC 590 dated 13th January 1944 addressed to you regarding the above by the Secretary, Press Committee, I have the honor to forward herewith for your information, a copy of this office letter No M5-23-92/42 dated 18-1-1944 sent in reply to the Secretary's communication on this behalf and to request that the Secretary, Press Committee may kindly be advised to print and supply the rules and forms as approved by Government

by Government

I have the honour to be
Sir,
Your most obedient servant,


PRESIDENT

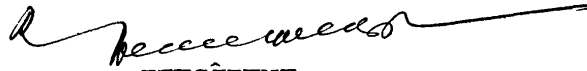

SNR

Copy of letter No M5-23-922/42 dated 18th January 1944, from the President, City Municipal Council, Mysore, to the Secretary, Press Committee, Government Press, Bangalore

Re Forms prescribed for introducing Provident Fund Scheme to the non-pensionable employees of the Mysore City Municipality

With reference to your memo No PC 591 dated 13th inst regarding the above, I have the honour to state that the forms as prescribed in Government Order dated 31-12-1943 are in accordance with those prescribed under the Aided School Provident Fund rules with slight modifications to suit the present requirements, and since they were adopted on the suggestions made by the Secretary, Law Department, in his letter N. L 350 dated 13-7-1942 I request you to kindly arrange the printing and supply of forms with rules as already requested in this office letter of even number dated 12th Jan 1944

"COPY"


PRESIDENT

SNR

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

()
the 194

Date of issue

Signed by

List of enclosures

Copied by

Examined by

Section *ml*
File No *111-41*

Serial No *153*

No *L7753*

To

The Secretary,

Govt Press Committee, Blore,
(supd- for Printing)
sir,

with reference to your
letter no P-C 590 of 13-1-44
in the matter of Printing &
supplying to the Govt, of ml
cl, drypro the ^{the} ~~statement~~ ^{for} ~~forms~~
in connection with ^{the} maintenance
of accounts relating to the
Provident Fund Scheme
introduced in the drypro aff
only for the benefit of the non-
Pensionable ml employees,
I am directed to make reference

to the letter no MS. 23-92/42 of
18-1-49 addressed to you by the
Ddt, of, me cl in the matter and
to request you to be so good
as to make necessary arrangements
for printing & supplying the required forms

I have etc

for ^{11/10} ~~11/10~~ ^{16/11} ~~16/11~~ ^{11/10} ~~11/10~~ ^{16/11} ~~16/11~~
Law Deptt

REGULATION No IX OF 1916

(Received the assent of His Highness the Maharaja on the
22nd day of December 1916)

**A Regulation to amend the Law relating to
Government and other Provident Funds**

Whereas it is expedient to amend the law relating to Government and other Provident Funds, His Highness the Maharaja is pleased to enact as follows —

1 (1) This Regulation may be called the Provident Funds Regulation, 1916 Title extent
and com-
mencement

(2) It extends to the whole of Mysore

(3) It shall come into force at once

2 In this Regulation,

Definitions

(1) "Provident Fund" means a fund in which the subscriptions or deposits of any class or classes of employees are received and held on their individual accounts, and includes any contributions, credited in respect of, and any interest accruing on, such subscriptions, or deposits under the rules of the Fund

(2) "Government Provident Fund" means a Provident Fund constituted by the authority of Government for any class or classes of its employees

(3) "Compulsory deposit" means a subscription or deposit which is not repayable on the demand, or at the option of the subscriber or depositor and includes any contribution which may have been credited in respect of, and any interest or increment which may have accrued on, such subscriptions or deposit under the rules of the Fund

3 When a subscriber to, or depositor in, any Government Provident Fund, dies, the officer or person whose duty it is to make payment of such sum may pay it, Payme t
from Govern-
ment on death
of subscriber
or depositor.

(a) to any person entitled to receive it according to the rules of the Fund, or, in the absence of any rule of the Fund to the contrary, to any person nominated in writing by the subscriber or depositor to receive it, and registered in the office of the Fund during his life time,

(b) in default of any such person as aforesaid, to the person who produces a succession certificate or probate

or letters of administration obtained under the law in force claiming to be entitled to receive such sum, provided that where the sum payable does not exceed one thousand rupees, payment may be made to such person whom the officer or the person making the payment after reasonable enquiry finds to be entitled to receive it

Protection to
deposits and
other sums in
certain cases

4 (1) Compulsory deposits in any Government Provident Fund shall not be liable to attachment under any decree or order of a Court of Justice in respect of any debt or liability incurred by a subscriber to, or depositor in, any such Fund and a Receiver appointed under the Mysore Insolvency Regulation, 1911, shall not be entitled to, or have any claim on, any such compulsory deposit

(2) Any sum standing to the credit of any subscriber to, or depositor in, any such Fund at the time of his decease and payable under the rules of the Fund or under this Regulation, to the widow or the children, or partly to the widow and partly to the children, of the subscriber or depositor, or to such person as may be authorised by law to receive payment on her or their behalf, shall vest in the widow or the children, or partly in the widow and partly in the children as the case may be, free from any debt or other liability incurred by the deceased, or incurred by the widow or by the children, or by any one or more of them, before the death of such subscriber or depositor

Protection for
anything done
in good faith
under this Re-
gulation

5 No suit or other legal proceeding shall lie against any person in respect of anything done or in good faith intended to be done in pursuance of the provisions of this Regulation

Power to ex-
tend Regula-
tion to other
Provident
Funds

6 Government may, in its discretion, by notification in the official Gazette, extend the provisions of this Regulation to any Provident Fund established for the benefit of its employees by any Company which administers a Railway or Tramway in Mysore under contract with Government or for employees under a local authority, or for any employees in any aided Educational Institution or in a Muzrai Institution as defined in the Mysore Muzrai Regulation, VI of 1913, or in any company registered according to law

